



NAPEG

Northwest Territories and Nunavut Association
of Professional Engineers and Geoscientists

201, 4817 - 49 Street, Yellowknife, NT X1A 3S7

T: 867.920.4055 • F: 867.873.4058 • napeg@napeg.nt.ca • www.napeg.nt.ca

Office Use Only	
Received	
Registration #	

Replacement Stamp and Certificate Order Form

Members, Licensees and Permit Holders receive certificates and stamps to identify their right to independent practice and right to use title. If your item is lost, damaged, or stolen, you can request a replacement. Permit Holders can also request an additional stamp or certificate for an additional location where a Responsible Member is practicing on behalf of the Permit Holder.

Complete the order form below and email it to napeg@napeg.nt.ca. If you are ordering items for yourself and the Permit to Practice, please complete and submit two separate order forms. Please allow up to 4 weeks for processing and delivery within Canada and longer for outside of Canada. Stamps are sent by Express Post and Certificates are sent by regular mail. NAPEG does not issue nor administer the Iron and Earth rings.

Permits to Practice

Certificates and stamps are issued with the firm's full legal name and "operating as" name, if different from the legal name. Order forms must be submitted by the COO/Authorized Designate (COO) listed on the Permit.

Members and Licensees

Certificates are issued with full legal names, including middle names, and will match the name NAPEG has on file. Stamps are issued with first and middle initials, and full legal last name.

1. ORDER INFORMATION

Name		NAPEG Number	
Mailing Address			
Email Address		Phone Number	
COO Name (for Permit orders only)			
COO Signature (for Permit orders only)			

2. SELECT ITEM(S) FOR ORDER

Certificate Stamp

3. SELECT REASON FOR ORDER

Lost Damaged Stolen Additional stamp required (Permit Holders only)

Please provide a brief description of the circumstances of the loss, damage, theft, or additional need below.

5. OTHER IMPORTANT INFORMATION

- Stamps issued to NAPEG Members, Licensees and Permit Holders must remain under the person's, or Responsible Member in the case of Permit Holders, direct control at all times and must be properly applied for authentication purposes.
- More information regarding [Authentication of Documents and Use of Professional Stamps](#) can be found on NAPEG's website.
- To prevent identity theft, an individual can only possess one stamp.
- Stamps remain the property of NAPEG. A Member, Licensee or Permit Holder shall cease any further use of the stamp on termination or non-renewal of registration and the stamp must be returned to the NAPEG Registrar. If you feel that you may have further opportunities in NT/NU in the future, you may retain it for the time being.



Stamp Fee Payment Form

Please note that NAPEG does not retain credit card information after your application fee is processed. This page will be shredded.

Payment for the new stamp must be submitted with the completed application and is non-refundable.

Permit to Practice Stamp	\$52.50 (50.00 plus GST)
Member or Licensee Stamp	\$42.00 (40.00 plus GST)
Replacement Certificate	No Fee

1. REGISTRANT INFORMATION

Name	
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2. PAYMENT OPTIONS

I wish to pay the stamp fee by:

the attached cheque, or Credit Card

3. CREDIT CARD INFORMATION

Type of Card:	<input type="checkbox"/> VISA	<input type="checkbox"/> Master Card	
Credit Card #			
Expiration Date		CVV (3 digits on back of Card)	
Name on Card			
Signature			
Email		Phone	

If paying by cheque, please mail the order form and cheque to NAPEG at the following address:

201, 4817 - 49 Street, Yellowknife, NT X1A 3S7

You will be notified when your receipt is available to be accessed through the [NAPEG's Member Portal](#).