

Office Use Only	
Received	
Registration #	

## STAMP AND CERTIFICATE ORDER FORM

Members, Licensees and Permit Holders receive certificates and stamps to identify their right to independent practice and right to use title. If your item is lost, damaged, or stolen, you can request a replacement. Permit Holders can also request an additional stamp or certificate for an additional location where a Responsible Member is practicing on behalf of the Permit Holder. Additionally, NAPEG now offers electronic stamps.

Complete the order form below and email it to [napeg@napeg.nt.ca](mailto:napeg@napeg.nt.ca). If you are ordering items for yourself and the Permit to Practice, please complete and submit two separate order forms. Please allow up to 4 weeks for processing and delivery within Canada and longer for outside of Canada. Stamps are sent by Express Post and Certificates are sent by regular mail. Electronic stamps will be emailed to you directly from our supplier. Please allow five days to receive the electronic stamp. NAPEG does not issue nor administer the Iron and Earth rings.

### Permits to Practice

Certificates and stamps are issued with the firm's full legal name and "operating as" name, if different from the legal name. Order forms must be submitted by the COO/Authorized Designate (COO) listed on the Permit.

### Members and Licensees

Certificates are issued with full legal names, including middle names, and will match the name NAPEG has on file. Stamps are issued with first and middle initials, and full legal last name.

## 1. ORDER INFORMATION

Name			NAPEG #	
Street/PO Box				
City/Town		Province/Territory/State		
Postal/Zip Code		Phone		
E-mail				
COO Name (for Permit orders only)				
COO Signature (for Permit orders only)				

## 2. ITEM(S) BEING ORDERED

Certificate

Rubber Stamp

Electronic Stamp

## 3. REASON FOR ORDER

Lost

Damaged

Stolen

Additional rubber stamp required (Permit Holders only)

Electronic stamp required (new)

Please provide a brief description of the circumstances of the loss, damage, theft, or additional need below.

#### 4. OTHER IMPORTANT INFORMATION

- Stamps issued to NAPEG Members, Licensees and Permit Holders must remain under the person's, or Responsible Member in the case of Permit Holders, direct control at all times and must be properly applied for authentication purposes.
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- More information regarding Authentication of Documents and Use of Professional Stamps can be found on [NAPEG's website](#).
- To prevent identity theft, an individual can only possess one stamp.
- Stamps remain the property of NAPEG. A Member, Licensee or Permit Holder shall cease any further use of the stamp on termination or non-renewal of registration and the stamp must be returned to the NAPEG Registrar. If you feel that you may have further opportunities in NT/NU in the future, you may retain the stamp for the time being.

# FEE PAYMENT FORM

Please note that NAPEG does not retain credit card information after your fees are processed.

This page will be destroyed.

## 1. FEES

Fees (if applicable) must be submitted with your Order Form and are non-refundable.

Item	Amount
Permit to Practice Rubber Stamp	\$52.50 (\$50.00 plus GST)
Member or Licensee Rubber Stamp	\$42.00 (\$40.00 plus GST)
Electronic Stamp (Registrant)	\$26.25 (\$25 plus GST)
Electronic Stamp (Permit Holder)	\$29.95 (\$28.45 plus GST)
Replacement Certificate	No fee

## 2. PAYMENT OPTIONS

I wish to pay by:  the attached cheque, or  Credit Card

If paying by cheque, please mail the Order Form and cheque to NAPEG at:

201, 4817 - 49 Street | Yellowknife, NT | X1A 3S7

## 3. CREDIT CARD INFORMATION

Type of Card	<input type="checkbox"/> VISA <input type="checkbox"/> Master Card	<input type="text"/> Amount
Credit Card #	<input type="text"/>	
Expiration Date	<input type="text"/>	<input type="text"/> CVV (3 digits on back of Card)
Name on Card	<input type="text"/>	
Signature	<input type="text"/>	
Email	<input type="text"/>	<input type="text"/> Phone